

**TAOS MUNICIPAL SCHOOLS
213 Paseo del Canon
Taos, New Mexico 87571**

NOTICE OF VACANCY

July 27, 2010

POSITION: Director of Finance

QUALIFICATIONS: Certified Public Accountant (CPA)
BA Degree in Accounting
Demonstrated Experience in School Business Management
Must Have Strong Public Relations Skills and
Communication Skills
Must Possess School Business Officials License from New
Mexico Public Education Department or Eligible to Obtain
within 90 Days of Employment

SALARY: \$75,00-\$80,000

APPLICATION PROCEDURES: Submit complete formal non-certified application, letter of interest, resume, (3) professional letters of reference and include a statement if you have any public school finance experience

SELECTION PROCEDURES: Preliminary screening shall be made on the basis of information contained in the written application, letter of interest and resume. Selected candidates will be interviewed

APPLICATION DEADLINE: August 30, 2010
4:00 pm

SUBMIT TO: Angélica Vigil, Human Resources Director
Taos Municipal Schools
213 Paseo del Canon
Taos, NM 87571

For questions please call (575) 758-5209 or (575) 758-5205
An application can be downloaded at www.taosschools.org

The Taos Municipal Schools is an equal opportunity employer and does not discriminate on the basis of race, national origin, religion, age, sex, marital status or disability in compliance with federal and state laws.